**DONBURN PRIMARY SCHOOL POLICY**

**Homework**

**CONTEXT**
Regular homework is a valuable aspect of the teaching and learning process and contributes to the development of sound study habits, responsibility and self-discipline in children.

Homework should be seen as a valuable means of fostering understanding and communication between the home and the school.

Homework should provide the opportunity for parents and carers to interact positively with their children.

**AIM**
The purpose of this policy is to outline the school homework guidelines for planning and managing homework and reflect the Department of Education homework guidelines and expectations.

**POLICY**
All homework should be:
- appropriate to the students skill level and age,
- purposeful, meaningful and relevant to the curriculum and classroom program,
- interesting, challenging and when appropriate open ended,
- balanced with a range of recreational, family and cultural activities,
- assessed by teachers with feedback and support.

**PROCEDURE**

**Communication**
At the beginning of each year, the school will advise parents and carers of the homework guidelines and provide access to a copy of the homework policy.

Individual parents and carers may choose to discuss with the class teacher at the beginning of the school year the preferred level of involvement in the homework and feedback process.

In Foundation – Year 2 reading records are the primary record of homework communication, specific project or activities will be provided in the form of school notices.

In Years 3-6, diaries will be used to record homework and as a form of communication between home and school.

**Overview**
- All students are encouraged to read every day.
- Homework activities will relate to work in class across a variety of key learning areas (K.L.A.’s).
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- Homework will be provided with written instructions, date given and date due.
- Expectations will be clearly stated and discussed with the students in class to ensure understanding of the requirements.
- Students in Foundation - Year 4 may be required to complete up to 30 minutes of homework daily (excluding weekends and holidays), including reading on a regular basis.
- Students in Years 5 and 6 may be required to complete up to 45 minutes of homework daily, including reading on a regular basis.

**Feedback & Evaluation**

- Staff will regularly reinforce and assess homework assignments and provide timely and practical feedback to each child.
- Evaluation of homework will take the form of review within team meetings and feedback from parents and carers. Issues raised in these forums will be addressed based on individual circumstances.
- Parents and carers are asked to encourage children to take responsibility for their homework, including reading on a regular basis.
- Staff will follow up in a timely manner as agreed upon with parents and carers, if homework is not regularly completed or if there are concerns. Further information for ways to support students for teachers and parents and carer can be found at: http://www.education.vic.gov.au/school/principals/spag/curriculum/Pages/expectations.aspx

**Breach of Policy**

The school will work with the student, parents and carers to provide support and to develop strategies within the school to support all parties to become active partners in homework.

May also be determined by School Principal.

**Other Considerations**

Refer to Donburn Student Welfare and Engagement policy.

**References**


**DEFINITIONS**

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<thead>
<tr>
<th>Term</th>
<th>Definition</th>
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<tbody>
<tr>
<td>Homework</td>
<td>Learning completed at home.</td>
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<tr>
<td>K.L.A’s</td>
<td>Key learning areas</td>
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**APPROVAL**

<table>
<thead>
<tr>
<th>Policy Owner:</th>
<th>Donburn Primary School Education Sub Committee</th>
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<tr>
<td>Contact Person:</td>
<td>Kevin Sertori</td>
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**DOCUMENT CONTROL**

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<tr>
<th>Version / Issue Date</th>
<th>Nature of Amendment</th>
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<td>May 2001</td>
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<tr>
<td>March 2016</td>
<td>Updated format &amp; content to reflect current practices.</td>
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