THE DONBURNIAN



Our goal is to provide a vibrant, attractive and safe teaching and learning environment, growing and evolving in harmony with the community.

Principal Julie Hoskin Phone 9841 8099

9841 8099 **Website** www.donburn.vic.edu.au 9841 8647 **Email** donburn.ps@education.vic.gov.au

Issue 1

7 February 2024

Fax

Dear Parents/Carers,

Welcome back!

It has been a very smooth start to the year! The students have settled well into their new classes. Having the 4 extra rooms means that class sizes are back to the mid to low 20's. I think the students and their teachers are enjoying this.

Congratulations to the students for their enthusiasm, to the teachers for their in-depth preparation for class over the holidays and to all parents for your support in getting us off to a great start. Welcome to new staff members, Nichole Wan (Year 1), Bianca Mathews (Year 5), Rashmi Beeherie (Year 6), Cass Whittington (Year 6), Mary Kim (LOTE) & Kate Enticott (Art & PE). Also welcome back to Catherine Pickford (Year 1). We wish all our new staff a successful time here at Donburn.

The Foundation students started this week. They were all very excited to come to school and have settled in happily. It is clear that they have been well prepared for school. A credit to their families and their preschools!







I'm sure you would have noticed all the work that has occurred over the holidays. The new two storey building is in operation. The Year 5 students are loving the new rooms with the new furniture. The view from the upstairs rooms is spectacular.

We had the gardens at the Colchester Road entrance landscaped. They are looking beautiful.

And I'm sure you have all seen the structure over the basketball court. This roof is great with the extra shade. We're also going to put a sound system under the roof so that we can have events such as our Easter Hat parade and End of Year concert. Thank you to Jarod Ryan for making all the trips over to Donburn during the January break to meet with the builders!



HAPPY LUNAR NEW YEAR!

We wish everyone a very Happy Lunar New Year on 10 February in the Year of the Dragon. The dragon is the noblest and most powerful sign in the Chinese Zodiac. In the Chinese culture, dragons symbolise imperial power, good fortune, power over weather and water, and a pioneering spirit. People born under the Year of the Dragon are powerful, kindhearted, successful, innovative, brave, healthy courageous and enterprising. They are great agents of change, as they always push the boundaries of their knowledge and skill, never feeling fully satisfied with their achievements.

We have the Chinese Lion visiting the school on Friday 16 February. This is always a great event that everyone looks forward to each year! Thank you to Melody Lau (Madison Year 5) for organising the visit.



The Foundation and Year 6 Picnic will be held on the oval on Friday 9 February afternoon from 3.45 pm until 5.15 pm. Parents are welcome to bring chairs, a picnic rug and a meal/snacks to eat. Please note this is strictly an alcohol-free event. This is a wonderful opportunity for the Foundation students to spend more time with their buddy and to meet other Donburn families and staff!

Parent Information sessions outlining the programs for 2024 will be held next week on Wednesday 14 February 2024. Details will be sent out on Compass.

Please take note of all the events listed in the newsletter. It is a very busy term!

Kind regards,

Julie

CALENDAR OF EVENTS

February

Friday 9 - Foundation & Year 6 Picnic 3:45pm - 5:15pm

Wednesday 14 - Parent Information Evening

Monday 19 - District Swimming

Monday 26 - Donburn House Swimming (Years 3 - 6)



Thursday 7 - Year 5/6 Interschool Sport

Monday 11 - Labour Day Public Holiday

Wednesday 13 - NAPLAN begins (until Friday 22)

Thursday 14 - Parent/Teacher Interviews

Wednesday 20 - School Photos (Day 1)

Thursday 21 - School Photos (Day 2)

Thursday 28 - Term Ends - 2:30pm dismissal

April

Monday 15 - Term 2 Begins



Using the app - COMPASS SCHOOL MANAGER APP
Using the web link - https://donburn-vic.compass.education
or click on the link on our web site - www.donburn.vic.edu.au

If you have a concern at any time regarding any issue to do with the school please feel free to mention it to Julie Hoskin (Principal) or Jarod Ryan, Jess Bullen or Sue Fuller (Assistant Principals).

TERM DATES

First day of Term 1, Years 1-6	Tuesday, 30 January
Foundation students begin	Monday, 5 February
Public Holiday - Labour Day	Monday, 11 March
Term 1 Ends	Thursday, 28 March





ANNUAL PRIVACY REMINDER

Annual privacy reminder for our school community

Our school collects and uses student and parent personal information for standard school functions or where permitted by law, as stated in the <u>Schools' Privacy Policy</u> and the <u>Schools' Privacy Collection Notice</u>.

Our <u>Photographing</u>, <u>Filming and Recording Students Policy</u>, describes how we collect and use photographs, video and recordings of students. The policy also explains when parent consent is required and how it can be provided and withdrawn. We ask parents to also review the guidance we provide on how we use Google Workspace for Education safely at the school and what parents can do to further protect their child's information. If after reviewing the guidance, you have any questions or concerns regarding your child using Google Workspace for Education, please contact the school.

For more information about privacy, refer to: <u>Schools' Privacy Policy — information for parents</u>. This information is also available in ten community languages:

- * Amharic
- * Arabic
- * Dari
- * Gujarati
- * Mandarin
- * Somali
- * Sudanese
- * Turkish
- * Urdu
- * Vietnamese

SUSTAINABILITY AT DONBURN

What a delightful surprise our Donburn students had on arriving back to school last week. In the vegetable patch students were greeted with cheery sunflowers, fresh tomatoes, potatoes and herbs. On Friday we started our 2024 lunchtime Gardening Club and it was lovely to see so many students happy to be back helping in the garden with their friends.

Gardening Club is held every Friday lunchtime and any student from Foundation to Year Six can pop in and be involved. Students do not need to be the sustainability classroom representative. Parents/carers are also welcome to join us. Last week we were busy watering before the hot weekend.

Looking forward to seeing lots of students at Gardening Club.

Sustainability Committee.













SCHOOL WIDE POSITIVE BEHAVIOUR SUPPORT (SWPBS)

We are SAFE, RESPECTFUL & POSITIVE LEARNERS at Donburn

At Donburn we are proud to demonstrate the 'SWPBS' School Wide Positive Behaviour Support program.

Students receive hoot tokens for demonstrating their positive, safe, and respectful behaviour, which celebrates the positive behaviour of the students. Once students fill a jar of 'hoots' they vote on a whole school reward.

At the beginning of the new year 2024 it is important to have a friendly reminder about the best ways we can be respectful, safe and positive learners.

What behaviour do I need to demonstrate to receive a hoot?

If you keep the door open for a fellow student or teacher, you would receive a Respectful hoot. Daniel 3B

If you tuck your chair in so nobody trips, you would receive a Safe hoot. Ada 3B

If you try your very best at everything you do, you would receive a Positive learner hoot. Ibrahim 3B

Other ways to receive a hoot include:



Speaking kindly
Using manners
Looking out for our friends
Raising my hand
Taking turns



Andrea Sertori- Library Specialist Teacher







eSMART SPOTLIGHT

Hello Donburn Community,

In the coming week your child will come home with an eSmart User Agreement form. It is important that you read through this agreement with your child as it



outlines how they will be safe, responsible and ethical whilst using digital technology and the internet both in the classroom and at home. At the bottom of this form there is a space for both the parent/guardian and the student to sign once it has been read and discussed. These forms must be signed and returned to the classroom teacher as it is a condition of the students use of technology in their classroom and the school.

Kathleen Woolfe

(Copies of the eSmart User Agreement forms are on the following pages. Please note that there are separate forms for Foundation to Year 2, and Years 3 to 6).



Donburn Primary School Foundation to Year Two Declaration Acceptable Use Agreement

When I use digital technologies I:

Protect personal information by being aware that my full name, photo, birthday, address and phone number are personal information and are not to be shared online

This means that I will:

- not share my photo online
- only use my first name if I send a message
- not tell anyone my address or birth date
- not put a photo of me on the internet
- ask if I can take someone else's photo

Look after myself and others.

This means that I will:

- not share my friend's photo online
- tell my teacher if someone is unkind to me
- ask before I use the internet or other electronic device
- only use the device as I have been told by my teacher
- only tell my teacher or parents my password

Communicate respectfully.

This means that I will:

- write nice things to other people
- not make someone feel sad
- tell an adult if I see anything that upsets me

Care for all items I use.

This means that I will:

- use all items carefully
- carry all items with two hands
- only use items on a table or on my lap, and not leave them on the floor

Student Name	_ Class	Date
Student Signature		
This Student Agreement should be read and discressions (Digital Technologies' and 'Mobile Phones Donburn Primary School eSmart Student Agreement their content with my child. I give permission for the internet at school for educational purposes. It school, I understand that it is my responsibility a	or policies. I ack nent and the re my child to use I choose for m	nowledge that I have read the levant policies and have discussed e digital technologies and access by child to bring a mobile phone to
Parent/Guardian Name		Conort
Parent/Guardian Signature		eSmart alannah & madeline foundation



Donburn Primary School Year Three to Year Six Declaration Acceptable Use Agreement

When I use digital technologies and the internet I agree to be a safe, responsible and ethical user at all times by:

1. **Communicating respectfully**, thinking and checking that what I write or post online is polite and respectful.

I will do this by:

- Only sending kind and respectful messages to others online and reporting mean or bullying messages to a trusted adult.
- o Ensuring I am kind and inclusive to others on the phone or over the internet.
- o Making sure I am presenting and using my own work, and including references when I gain information from someone else's ideas.
- o Getting permission before sharing photos/videos/voice recordings of another person.
- o Displaying courtesy, consideration and respect for others when using a mobile phone.
- o Only using my mobile phone inside of the school property with a teacher present or before 7:30am and after 6pm.
- o Turning my mobile phone or smartwatch off and placing it in the lockable box in my classroom. I can make calls from the school office if I need to.
- 2. **Protecting personal information** and being aware that my full name, photo, birthday, address and phone number are personal information and are not to be shared online.

I will do this by:

- o Protecting my friend's information in the same way.
- o Protecting my password and not sharing it with others.
- o Only joining a space online with my parent or teacher's guidance and permission.
- o Never answering questions online that ask for my personal information.
- **3. Looking after myself and others**, thinking about what I share online or with a mobile phone.

I will do this by:

- o Never sharing my friend's full names, birthdays, school names, addresses and phone numbers because this is their personal information.
- o Speaking to a trusted adult if I see something that makes me feel upset or if I need help.
- o Speaking to a trusted adult if someone is unkind to me.
- o Speaking to a trusted adult if I know someone is upset or scared.
- o Thinking about what I am posting before I share it online.
- o Using spaces or sites that are appropriate for my age.
- o Using the internet for appropriate and safe research.

- o Turning off the device/blackout the screen if I see something I don't like and telling a trusted adult.
- o Reporting any content, messages, videos, photos or phone calls that are unpleasant or make me feel uncomfortable to a trusted adult.
- o Only engaging, communicating and following people online I know and trust.
- o Being careful with the equipment I use.
- o Safely supporting my friends/peers when they are experiencing difficult online situations.

In addition, when I use my personal mobile phone I agree to be a safe, responsible and ethical user at all times by following the eSmart student user agreement. I understand that if I break these rules I may not be allowed to bring my phone to school. I understand that bringing a mobile phone to school is my responsibility and at my own risk. I understand that the use of all smartwatches that incorporate messaging and phone calls are not allowed during school hours.

This Acceptable Use Agreement also applies during school excursions, camps, and extracurricular activities. I acknowledge and agree to follow these rules. I understand that my access to the internet at school will be renegotiated if I do no act responsibly. I understand and agree to comply with the terms of acceptable use and expected standards of behaviour set out within this agreement.

I understand that there are actions and consequences established within the school and that any breach of these conditions will result in internet and mobile technology access privileges being suspended or revoked.

Student Name	 Class	Date
Student Signature _		

This Student Agreement should be read and discussed in conjunction with the Donburn Primary School 'Digital Technologies' and 'Mobile Phones' policies. I acknowledge that I have read the Donburn Primary School eSmart Student Agreement and the relevant policies and have discussed their content with my child. I give permission for my child to use digital technologies and access the internet at school for educational purposes. If I choose for my child to bring a mobile phone to school, I understand that it is my responsibility and at my own risk.

Parent/Guardian Name	C
,	eSmart
Parent/Guardian Signature	alannah & madeline foundation



Camps, Sports and Excursions Fund APPLICATION Form **School Name** School REF ID Parent/legal guardian details Surname First name Address Postcode Town/suburb State Contact number Centrelink pensioner concession **OR** Health care card number (CRN) Foster parent* OR Veterans affairs pensioner (Gold Card)** *Foster Parents must provide a copy of the temporary care order letter from the Victorian Department of Families, Fairness and Housing (DFFH). **Applicants must provide a copy of the Veteran Affairs Gold card. Student details Date of birth Child's surname Child's first name Student ID Year level (dd/mm/yyyy) I authorise the Victorian Department of Education (DE) to use Centrelink Confirmation eServices to perform an enquiry about my Centrelink customer details and concession card status to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Victorian Department of Families, Fairness and Housing (DFFH) to provide the results of any enquiry to DE regarding temporary care orders. • DFFH or Centrelink will use information I have provided to DE to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DE personal information including my name, address, payment and concession card type and status. • This consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school. · I can obtain proof of my circumstances/details from DFFH and provide it to my child's school so that my eligibility for the Camps, Sports and Excursions Fund can be determined. · If I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DE. · Information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to DFFH and/or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance. You can request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school. Date / / Signature of applicant



Camps, Sports and Excursions fund eligibility

Below are the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

Criteria 1 - Eligibility

To be eligible* for the fund, a mature minor of sixteen years of age or over, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:

- · on the first day of Term one, or;
- · on the first day of Term two.
- a) Be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder. OR
- b) Be a temporary foster parent, and;
- c) Submit an application to the school by the due date.
- * A special consideration eligibility category also exists. For more information, see: <u>Camps, Sports and Excursions Fund</u> (CSEF): Eligibility | education.vic.gov.au

Mature minors or parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above.

Criteria 2 - Be of school age and attend school in Victoria

School is compulsory for all Victorian children aged between six and seventeen years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and eighteen years inclusive.

CSEF is not payable to students attending pre-school, kindergarten, home schooling, or TAFE.

Eligibility Date

For concession card holders, CSEF eligibility will be subject to the parent/legal guardian's concession card being successfully validated with Centrelink on 29 January 2024 and/or 15 April 2024.

Payment amounts

CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- · Primary school student rate: \$150.00 per year.
- · Secondary school student rate: \$250.00 per year.

The CSEF is paid directly the school and will be allocated by the school towards camps, sports and/or excursion costs for your child.

For ungraded students, the rate payable is determined by the student's date of birth. For more information, see: <u>Camps</u>, Payment amounts | education.vic.gov.au

Foundation and Year 7 government school students who are CSEF recipients are also eligible for a uniform voucher. Schools are required to make applications on behalf of parents, so please register your interest at the school.

How to complete the application form

NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN

- Complete the PARENT/LEGAL GUARDIAN DETAILS section.
 Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.
 - If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.
- 2. Complete the STUDENT/S DETAILS section for students at this school.
- Sign and date the form and return it to the school office as soon as possible. The CSEF program for 2024 closes at the end of term two 2024.

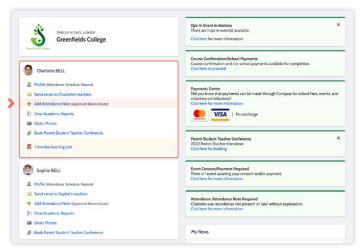
CSEF payments cannot be claimed retrospectively for prior years.

Queries relating to CSEF eligibility and payments should be directed to the school.

COMPASS - HOW TO ADD ATTENDANCE NOTES

How To: Add an Attendance Note for an upcoming Absence

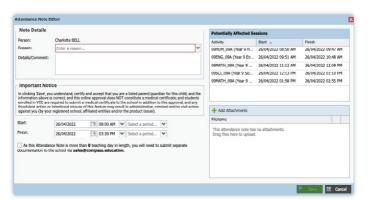




If your child is going to be away, you can add in an Attendance note to advise the school.

To do so, click 'Add Attendance Note (Approved Absence/Late)'.

If using a browser, follow these instructions.



A Note screen will open.

Select the applicable reason from the drop down list; add in any additional information if applicable in the Details/Comment box.

Select the start and finish date/time of the absence and click 'Save'.

The App Home Page

If using the App, tap on the Shortcuts button (the + sign at the bottom of the screen) to add an attendance note.



When logged in, you will see:

1 Profiles

Each of your children who attend the school will appear at the top of the screen. Click their image to go to their profiles.

Within the profile you can access information pertaining to your child such as their schedule, learning tasks, attendance approvals and reports.

2 Alerts

Notifications of items that require your action.

3 Newsfeed

Scroll through to view the latest posts from your school.

4 Shortcut

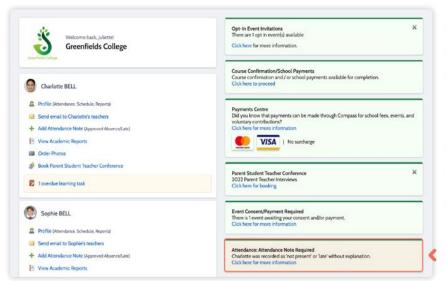
The shortcuts button allows you to perform quick actions such as adding an attendance note or paying for an event.

6 More

Gives you access to additional actions – see next page.



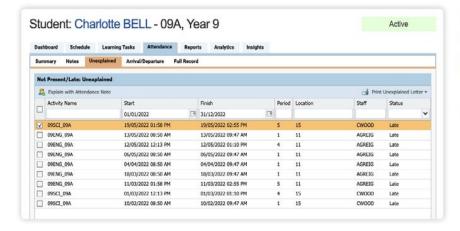
How To: Add an Attendance Note for an Unexplained Absence



If your child has been marked Not Present without an explanation, you will be required to add an Attendance Note.

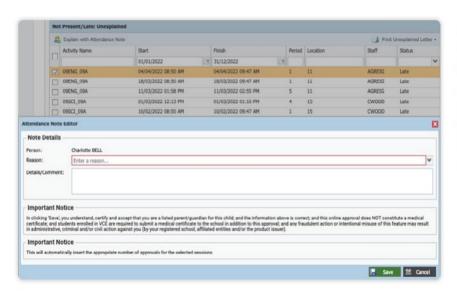
You will see an alert on your homescreen.

Click the alert and it will take you to your child's 'Unexplained' attendance tab where you will see any sessions listed for which they were marked as Not Present or Late.



Select the session (or sessions) that you are adding a note for and then click 'Explain with Attendance Note'.

This will cause the Attendance Note screen to pop open.



Select the applicable reason for the absence and add in the relevant details/comment.

Click 'Save'. This will assign the attendance note to the sessions you selected and they will update to no longer show as unexplained absences.



After School Care

We've been enjoying getting to know all of you, please pop by the Kelly Club office (Assembly Hall) if you have any questions!

















SCAN HERE

Contact number: 0478153660

Email add: donburn@kellyclub.com.au

Office hours: 7AM to 9AM or 3PM to 6:30PM

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Sport
Fitness
Confidence
Self
Defence
Discipline
Fun
Friendship

Karate Classes

*Free Uniform or Free Trial Class!!

Wednesdays:

Beverley Hills Primary School Cnr. Rosella & Cassowary St., Doncaster East

Juniors, 7 to 13 years, 6:30pm to 7:45pm Teenagers, 6:30pm to 8:15pm



LION BUSHIDO KARATE ACADEMY

*Free Uniform with Annual Membership

www.lionbushido.com

LBKA Centers:

Forest Hill – Wantirna – Wheelers Hill – Glen Waverley – Mount Waverley Dandenong - Narre Warren South – Patterson Lakes

For Bookings Phone 0412 163 324





Kitchen Painting

UV Protection

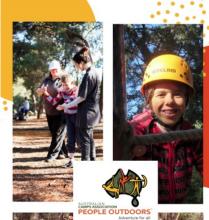
Vould you like to get a Free Quote

Home a fresh new look?

Personalised Painting Solutions are dedicated to providing a top-notch paintin will leave your space looking fresh and beautiful.

Contact Our Team **0408 642 666**

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PEOPLE OUTDOORS

CAMPS FOR PEOPLE LIVING ITH DISABILITY Adventure for All!







After School Art Program
Unlock Your Child's Creativity with the After-School Art Program!

Immerse your little ones in the world of colours and imagination with our exciting after-school art classes at "Donburn Primaty School".

Our expert teacher who is educated in Fine Arts encouraging students to express themselves through various mediums. From painting and collage to sculpture, each class promises a vibrant journey of artistic exploration.

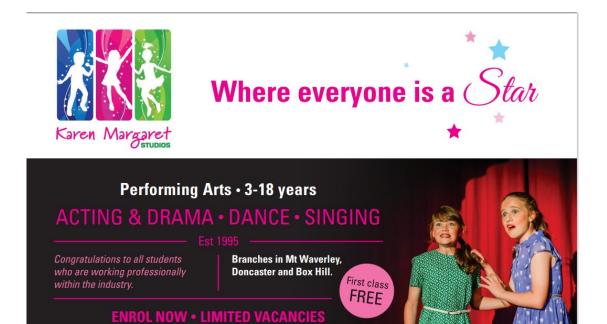
Enrol today and watch your child's artistic talents blossom!

Time: Every Thursday at 3:40-5:00 PM Location: Art Room Contact Effie for more Info 0497609397

mentativeart@gmail.com www.mentaiveart.com



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0408 58 1943 or 9898 1275 • karenmargaretstudios@bigpond.com

www.karenmargaretstudios.com.au



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CONTINENTAL MITCHAM - Stanley Chen (Parent) Director 582 Whitehorse Road, Mitcham e: conti.mitcham@gmail.com www.continental-tyres.com.au

CURRAWONG TENNIS CLUB (Cnr Reynolds & Springvale Roads, East Doncaster) Extensive Junior Coaching Junior Groups (5-18 years), Private Lessons, Friday Social, Friday Night Junior League, Weekend Competition, Holiday Programs & Round Robins, Free Trial and Ladies Mornings. Contact Club Coach Ultimate Tennis Training Gary Pitts 0404 028 104.

MINDFULNESS CLASSES FOR KIDS to help kids balance stress, improve focus and concentration, reduce anxiety, decrease worry, help them cope with change and improve self-esteem. More details from Ryan parent), info@minderly.com.au or 0488100255

RHSPORTS Donburn uniform items For School Donburn hats, you can order on-line and they will be shipped to you or free to the school. www.rhsports.com.au Shop 14/100 New Street Ringwood Ph: 039870 1377

INDIVIDUAL EYELASH EXTENSIONS Applied to each individual eyelash - No more mascara! Completely harmless to your natural lashes when applied correctly. Home based business in Donvale, professionally trained and qualified. Call Bec 0430 318 172.

MENDING AND ALTERATIONS – Zips, hems, lengthening, shortening, taking-in or letting-out. Grandparents of Dean and Olivia, with over 50 years experience as a tailor and a dressmaker. Call Andrea on 9842 7860, East Doncaster.

FACE MASKS – Comfort range or Designer Range. Australian Made and Owned. Non-medical grade masks. Shop at www.livingmasks.com.au or contact at info@livingmasks.com.au

IMPORTANT CONTACTS TO KEEP HANDY

Kids Help kidshelpline.com.au phone 1800 55 1800

Parent Line betterhealth.vic.gov.au phone 13 22 89

Headspace headspace.org.au phone 1800 650 890

eSafety Commissioner - esafety.gov.au - Advice for parents and carers to help

children have safe experiences online

The Fathering Project - www.thefatheringproject.org - for some fun activities